

Application For Employment

Winchester Retirement Place, Inc.

Rose Mary C. Brooks Place

Please Print

PERSONAL INFORMATION

Name (Last Name First)		SOCIAL SECURITY NUMBER	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS			
HOME TELEPHONE NUMBER	CELL PHONE NUMBER	WORK TELEPHONE NUMBER	

REFERRED BY OR HOW DID YOU HEAR ABOUT THIS POSITION?

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED? IF YES, WHERE?	EVER APPLIED TO WINCHESTER RETIREMENT PLACE, INC.	
IF YES, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?	OR ROSE MARY C. BROOKS PLACE BEFORE?	

EDUCATION

NAME AND LOCATION OF SCHOOL	YEARS	DID YOU	SUBJECTS STUDIED
	ATTENDED	GRADUATE	
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

GENERAL

SUBJECTS OF SPECIAL STUDY RESEARCH WORK OR SPECIAL TRAINING SKILLS
U.S. MILITARY OR NAVAL SERVICE INFORMATION - INCLUDE RANK

(CONTINUE ON BACK)

FORMER EMPLOYERS

(LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES

GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	PHONE	BUSINESS OR RELATIONSHIP	YEARS KNOWN
1					
2					
3					

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED. FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL."

"I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

"I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

STATE LAW

KRS 216.793 NOTICE ON APPLICATION FORM OF CRIMINAL RECORD CHECK STATUTE

"FOR THIS TYPE OF EMPLOYMENT STATE LAW REQUIRES A CRIMINAL RECORD CHECK AS A CONDITION OF EMPLOYMENT"

Yes No Have you ever been convicted of violating any laws? Most convictions will eliminate the applicant from possible employment at Brooks Place.

APPLICANT SIGNATURE _____ DATE _____
BROOKS PLACE IS A DRUG FREE WORKPLACE

MAIL OR TAKE APPLICATION TO:

RoseMary C. Brooks Place
200 Rose Mary Drive
Winchester, KY 40391